

# ASHTON WEST END PRIMARY ACADEMY



William Street, Ashton-under-Lyne, Tameside, OL7 0BJ

Head Teacher  
Mr. M. O. Cummings  
B.A. (Hons). M.Ed.

Tel: 0161 330 4234  
Fax: 0161 339 9382  
email: admin@awepa.org.uk  
[www.ashtonwestendprimary.co.uk](http://www.ashtonwestendprimary.co.uk)

## ADMISSION ARRANGEMENTS FOR ASHTON WEST END PRIMARY ACADEMY 2018-19 ACADEMIC YEAR

### Introduction

Ashton West End Primary Academy is an inclusive school and welcomes children from the local community. We believe that strong parental or guardian involvement is essential for the success of every pupil and all parents, guardians and pupils will be invited to meet with staff at the Academy after a place has been offered.

These admission arrangements do not apply to those children being admitted for nursery provision (please see our Nursery Admission Arrangements document). Having a child in our nursery does not guarantee entry into our Reception Classes and a separate application for Reception Admission will have to be made to Tameside Local Authority.

### Criteria for Admission

Children become of compulsory school age in the term following their fifth birthday but can apply to start at Ashton West End Academy at the beginning of the school year in which they reach five years of age.

If you are offered a place and your child has their fifth birthday part way through the school year (September to July) you have the right to defer entry to the beginning of the term after which they have had their fifth birthday, or to attend school on a part-time basis until that point. However, you cannot defer a place until the following year.

### Admissions Procedure

If you are a Tameside resident you must make your application for a place in our Reception classes to Tameside Local Authority. You should contact Tameside Admissions team by the beginning of October in the year prior to the academic year in which you want your child to start school. The Admissions Team will send you details of how to apply and an application form. You can also find full details and an application form on the Tameside MBC website and submit your application online.

If you are not a Tameside resident but you still want your child to attend Ashton West End Academy you must make an application to the local authority where you live. You must return your application according to your own local authority's instructions.

### **Oversubscription Criteria**

Ashton West End Primary Academy has an admission number of 60 pupils for entry into Reception. All applicants will be admitted if 60 or fewer apply. Children with a Statement of Special Educational Needs, where Ashton West End Academy is named, will be given a place before any oversubscription criteria apply. If more than 60 pupils apply priority will then be given to children who meet the following criteria, in order:

1. Looked after children and previously looked after children. (*A looked after child is a child who is in the care of a local authority or is being provided with accommodation by a local authority in the exercise of their social services functions as defined in Section 22(1) of the Children Act 1989.*)
2. Children eligible to be registered for free school meals and children who have been registered as eligible for free school meals at any point in the last six years. (*If you believe your child may be eligible for free school meals you should contact your local authority.*)
3. Children who have siblings currently attending Ashton West End Academy
4. Other children.

Proximity to the Academy will be used to make a final decision for applications in categories 2 to 4 above.

### **Waiting lists**

The local authority will maintain a waiting list which will operate until the end of the relevant school year. Parents who have expressed a preference for Ashton West End Academy, but have not been offered a place, will automatically be put on the waiting list and the oversubscription criteria detailed above will apply should a place become available. However, children who have been referred under the local authority's Fair Access protocol or who are the subject of a direction by the local authority to admit will be given precedence over other children on the waiting list.

### **Appeals**

If an application for a place at Ashton West End Academy is not successful parents have the right of appeal to an Independent Appeals Panel. Parents should make their appeal in writing, setting out clearly the reasons they believe their child should attend the academy, and providing any substantiating evidence. Parents will receive information about appeals with the letter confirming which school they have been allocated. This information is also available on the School Admissions webpage <http://www.tameside.gov.uk/schools/admissions>.