



KS1 Teacher Job Description

Job Title:	KS1 Teacher
Location:	Ashton West End Primary Academy
Job Purposes:	Teacher
Background:	Ashton West End Primary Academy is a two-form entry primary school with 460 pupils on roll. Our last Ofsted report in February 2018 stated that our school provides a good education and it is a happy school where pupils develop as confident, polite and well-behaved children.
Reporting to:	Principal
Salary:	M1-M6

Are you a creative and inspiring teacher? If so, Ashton West End Primary Academy is the school for you. We are looking for an energetic and reliable KS1 teacher to join our team.

Main Responsibilities

- To create and manage a caring, supportive, purposeful, attractive and stimulating environment which is conducive to children's learning.
- To plan and prepare lessons in order to deliver the school's curriculum, ensuring breadth and balance in all subjects.
- To identify clear teaching objectives and learning outcomes, with appropriate differentiation, challenge, support and maintain with high expectations.
- To maintain good order and discipline among the pupils, safeguarding their health and safety following school procedures and policies.
- To organise and manage groups or individual pupils ensuring differentiation of learning needs, reflecting all abilities.
- To plan opportunities to develop the social, emotional and cultural aspects of pupils' learning.
- To maintain a regular system of monitoring, assessment, record-keeping and reporting of children's progress.
- To prepare appropriate records for the transfer of pupils.
- To ensure effective use of support staff within the classroom, including parent helpers.

- To participate in staff meetings as required.
- Contribute to the development and co-ordination of a particular area of the curriculum (depending on experience)
- To be part of a whole school team, actively involved in decision-making on the preparation and development of policies and programmes of study, teaching materials, resources, methods of teaching and pastoral arrangements.
- To ensure that school policies are reflected in daily practice.
- To communicate and consult with parents over all aspects of their children's education – academic, social and emotional.
- To liaise with outside agencies when appropriate eg. Educational Psychologist.
- To continue professional development, maintaining a portfolio of training undertaken.
- To meet with parents and appropriate agencies, to contribute positively to the education of the children concerned.
- To support the Principal in promoting the ethos of the school.
- To promote the welfare of children and to support the school in safeguarding children through relevant policies and procedures.
- To promote equality as an integral part of the role and to treat everyone with fairness and dignity.
- To recognise health and safety is a responsibility of every employee, to take reasonable care of self and others and to comply with the Schools Health and Safety policy and any school-specific procedures / rules that apply to this role.
- An annual review of this job description and allocation of particular responsibilities will take place as part of the Appraisal Review

Safeguarding

As a school we are committed to the safeguarding of children and adults. All jobs offers will be subject to an enhanced DBS check and two satisfactory written references. Safeguarding children is everyone's responsibility. Everyone who comes into contact with children and families has a role to play.

Our pupils' welfare is our paramount concern. The governing body will ensure that our academy will safeguard and promote the welfare of pupils and work together with other agencies to ensure that we have adequate arrangements to identify, assess and support those children who are suffering or likely to suffer harm.

Here at Ashton West End Primary Academy we are a community and all those directly connected, staff members, governors, parents, families and pupils, have an essential role to play in making it safe and secure.

KS1 Teacher Person Specification

Qualifications and Professional Development

Essential

- Qualified Teacher status
- Evidence of recent professional development
- Degree in relevant subject

Knowledge, Skills and Competencies

Essential

- High expectations and a commitment to raising standards of attainment.
- Commitment to equal opportunities and equal value for students and colleagues.
- Resilient, cheerful and positive.
- Able to embrace change and help others to manage the change process.
- Good organisational and personal management skills.
- Able to work effectively as part of a team at all levels.
- Commitment to safeguarding procedures.
- A working knowledge of strategies and techniques for raising pupil attainment generally including different groups of pupils such as SEND, FSM and EAL.
- Knowledge and experience of school development planning.
- Ability to analyse, interpret and act on test /teacher assessment data.
- Experience of target setting.
- Active involvement in the development of school policies.

Desirable

- Able to work independently and proactively.
- Experience of working in KS1.
- Experience of teaching Read, Write Inc Phonics.
- Strategic management skills.
- Experience in leading and developing a core subject.
- Training in leadership and management issues and skills.

Experience

Essential

- Active involvement in recent and relevant CPD.
- An excellent classroom practitioner able to lead by example.
- Knowledge and experience of a range of teaching and learning styles and strategies including ICT.
- Experience of observing and evaluating the quality of learning and teaching.
- Experience of mentoring or supporting colleagues.
- Proven ability to maximise resources.
- Able to maximise potential of all staff.
- Vision of education in a wider context than a single subject/school.
- Experience of a range of summative and formative assessment procedures.

Desirable

- Experience of organising/delivering teacher or support staff training.
- Experience of supporting whole school behaviour management.

- Experience of working with other agencies or organisations.
- Experience of wider reading and educational issues.

Safeguarding

- Commitment to the safeguarding and protection of children and to the personal development of our pupils
- Understanding of the issues surrounding the safeguarding of children and commitment to child welfare and safety
- Knowledge of child protection procedures and the current changes to the Keeping Children Safe in Education 2020 document.