

# Ashton West End Primary Academy

## Covid-19 Main School Risk Assessment



Risk Assessment for:	Covid 19 Risk Assessment – Step 4	Date:	1 <sup>st</sup> September 2021
Assessor:	Kim Pizuti	Updated:	5 <sup>th</sup> September 2021

Sources:	<a href="https://publishing.service.gov.uk">Schools COVID-19 operational guidance (publishing.service.gov.uk)</a> <a href="https://www.gov.uk">COVID-19: cleaning in non-healthcare settings outside the home - GOV.UK (www.gov.uk)</a> <a href="https://www.gov.uk">6. COVID-19 infection prevention and control guidance: aerosol generating procedures – procedures that create a higher risk of respiratory infection transmission - GOV.UK (www.gov.uk)</a>
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What are the Hazards?	Who might be harmed and how?	Risk Rating	Current Control Measures	Risk Rating with Control Measures in place	Are risks adequately controlled for work task to go ahead, or will further control measures be required? (Detail any additional measures)	Action required by Whom	Date action required by
Direct or Indirect transmission of COVID -19 virus from being in close proximity to people with the virus. i.e. person to person transmission (hand to hand, hand to mouth, hand to body). Or from contact with contaminated surfaces.	School employees parents, pupils and the general public  Ill health (e.g. Respiratory symptoms, fever, cough, shortness of breath In more severe cases, infection can cause pneumonia, severe acute respiratory syndrome, kidney	H	<b>Attending the setting</b>  No child or adult will attend the setting if; <ul style="list-style-type: none"> <li>• they have any symptoms of COVID 19 or live with someone who is showing symptoms of COVID 19 (including a fever and/or new persistent cough)</li> <li>• have tested positive in the last 10 days or are living with someone who has. They should book a PCR test and can attend the setting if the result is negative.</li> <li>• They have arrived from a red list country in the last 10 days</li> <li>• They have not been double vaccinated in the UK and have returned from an amber list country in the last 10 days</li> </ul> From August 16 <sup>th</sup> no child or adult will attend the setting if;	M	These controls will be reviewed whenever there is an update in guidance from the UK government  All staff are encouraged to get the vaccine  This risk assessment will be shared with all members of staff  Any contractors/visitors will be advised of any control measures they are required to adopt whilst on site.	SLT, Principal	01.09.21

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failure and even death)	<ul style="list-style-type: none"> <li>they have any symptoms of COVID 19</li> <li>have tested positive in the last 10 days</li> </ul> <p>From August 16<sup>th</sup> no adult (over the age of 18) will attend the setting if;</p> <ul style="list-style-type: none"> <li>they have not been double vaccinated in the UK and have been identified as a close contact of a positive case in the last 10 days</li> </ul>				
	<p><b>Hand and respiratory hygiene</b> All staff and pupils will be encouraged to continue with regular, thorough handwashing/sanitising</p> <p>Good respiratory hygiene practices will continue to be encouraged through the 'catch it, bin it, kill it' approach</p>	M	All class timetables have time for washing hands especially when the children first enter the school in the morning.	Teachers, SLT, Principal	01.09.21
	<p><b>Cleaning regimes</b> Cleaning is carried out in line with the guidance <a href="https://www.gov.uk/guidance/covid-19-cleaning-in-non-healthcare-settings-outside-the-home">COVID-19: cleaning in non-healthcare settings outside the home - GOV.UK (www.gov.uk)</a></p> <ul style="list-style-type: none"> <li>General cleaning is undertaken twice per day</li> <li>Cleaning staff are on site throughout the day and regularly clean high frequency touchpoints/surfaces</li> <li>Equipment which is used by multiple classes, and can be cleaned, is cleaned at least daily</li> </ul>	M	<p>Additional cleaning at lunchtimes. Key touch points such as handles, door frames, children's tables and toilets.</p> <p>Photocopier to have antibacterial wipes available for staff to clean the touch screens before use.</p> <p>Sanitiser available for staff at various points around the school. Sanitizer in all classrooms- for staff only. Children to use soap in the toilets.</p>	Cleaning team, site manager and assistant site manager, Principal.	01.09.21
	<p><b>Ventilation</b> Where it is possible to do so, windows are open to increase ventilation.</p>	M	Poorly ventilated areas are to be identified and consideration given as to how fresh air flow can be improved (2L)	Site manager, Principal and teachers	01.09.21

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		<p>Where it is safe to do so internal doors are open to increase ventilation and air flow.</p> <p>Fire doors which protect escape routes are not propped open.</p>				
		<p><b>Additional PPE (beyond that which would normally be used regardless of covid 19)</b> Additional PPE is only required in school;</p> <ul style="list-style-type: none"> <li>• if an individual child, young person or student becomes ill with coronavirus (COVID-19) symptoms and only then if a distance of 2 metres cannot be maintained</li> <li>• when performing aerosol generating procedures (AGP's)</li> </ul> <p>The PPE that should be used in the following situations when caring for someone with symptoms of coronavirus (COVID-19) is:</p> <ul style="list-style-type: none"> <li>• a face mask should be worn if a distance of 2 metres cannot be maintained</li> <li>• if contact is necessary, then gloves, an apron and a face mask should be worn</li> <li>• eye protection if a risk assessment determines that there is a risk of fluids entering the eye, for example, from coughing, spitting or vomiting</li> </ul> <p>Staff performing AGPs in school settings should follow <a href="#">6. COVID-19 infection prevention and control guidance: aerosol generating procedures – procedures that create a higher risk of respiratory infection transmission - GOV.UK (www.gov.uk)</a> They should also wear the correct PPE, which is:</p> <ul style="list-style-type: none"> <li>• a FFP2/3 respirator</li> <li>• gloves</li> <li>• a long-sleeved fluid repellent gown</li> <li>• eye protection</li> </ul>	M		Principal and Site Manager	01.09.21
		<p><b>Asymptomatic Testing – Staff</b></p>	M	This will be reviewed at the end of September.	Principal and SLT	01.09.21

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			Staff will be advised to continue to carry out twice weekly LFD testing at home for any periods they are coming onto the school site.  Any staff testing positive on LFD will self-isolate and get a PCR test		Test Kits available from Sophie Barnett and Eleanor Beswick.		
		H	<p><b>Child or adult becomes symptomatic on site</b> Any child or adult who displays symptoms whilst on site will be;</p> <ul style="list-style-type: none"> <li>• sent home and advised to get a PCR test</li> <li>• advised to self-isolate pending the result of their PCR test</li> </ul> <p>Whilst a child is awaiting collection, they will be moved, if possible and if appropriate, to a room where they can be isolated behind a closed door.</p> <p>Where it is not possible to isolate them they will be moved to an area which is at least 2 metres away from other people</p> <p>The school specific isolation area is – <b>The Meeting Room near the main reception</b></p> <p>The isolation area, and any bathroom facilities they may have used whilst waiting to be collected, will be cleaned and disinfected using standard cleaning products before being used by anyone else</p>	M	Advice is given to families/staff not to travel home on public transport if symptomatic.	All staff	01.09.21
		H	<p><b>Educational Visits</b> Educational Day Visits and Domestic Residential Visits are organised with consideration of hygiene requirements and other controls to reduce the risk of transmission of covid 19.</p>	M	<p>Visits have their own separate risk assessment</p> <p>The school reviews the measures in place for any service on an educational visit (day or residential) provided by a 3<sup>rd</sup> part supplier</p>	Teachers, SLT	01.09.21
			<p><b>Contact Tracing</b> Contact tracing will be undertaken by NHS Test and Trace</p>	M		Principal	01.09.21

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			<p>The school will co-operate with NHS T&amp;T if contacted by them for assistance in identifying close contacts.</p> <p>Close contacts of a positive case will be advised to take a PCR test</p> <p>Close contacts of a positive case who have not been double vaccinated in the UK and are over the age of 18yrs and 4 months will be required to isolate for 10 days</p> <p>Children under the age of 18yrs and 4 months will not be required to isolate if identified as a contact of a positive case.</p> <p>Adults who have been double vaccinated in the UK will not be required to isolate if identified as a contact of a positive case.</p>				
		H	<p><b>Outbreak</b></p> <p>In the event of several positive cases in the school setting the school will liaise with the DfE</p>	M	If instructed by the Director of Public Health, The school will implement the measures (as deemed applicable) within their Covid 19 risk assessment which has been in place prior to step 4 of the roadmap (outbreak management plan)	Principal and SLT	01.09.21

Review Date	Reviewed By	Amendment
05.09.21	Kim Pizuti	Page 3- Staff who have been double vaccinated and identified as a close contact will be asked to book a PCR. They can attend the setting if the result is negative.

Risk Ratings	Example impact (Including but not limited to)
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High	Likely to happen and likely to result in the fatality of one or more individuals. Potential for a frequently occurring serious and life threatening injury
Medium	Unlikely to happen but if it did it would certainly result in at least minor illness, injury or equipment damage. Could occasionally result in a serious injury, illness or equipment damage. Although rarely, could result in death or serious and life threatening injuries.
Low	Unlikely to occur but if it does it is likely to result in minor illness, injury or equipment damage and could, but is unlikely to, result in a significant injury, illness or equipment damage with over 3 days absence

